



Keri Haines, Arts Chair
Exam Committee Report
San Diego, CA

National Board Exam Committee Members

Arts

Keri Haines, Chair
Barbara Kazmierczak
Harvey Leavitt
John Rice
Craig Stires
Michael Shorter

Sciences

Don O'Guinn, Chair
Jenni Bryant
Brevin Clifford
Mark Fisher
Rudee Slavik
Pat Traffas
Laura Zabel

The Examination Committee is responsible for the overall development and maintenance of the National Board Exam (NBE).

- The committee is currently composed of 13 members licensed in a total of 20 different states.
- Combined, the committee has dedicated over 4,500 volunteer hours to The Conference and the exam development process.
- In the past year, committee members participated in two in-person exam development meetings; an Item Review Meeting where nearly 300 exam items were reviewed and a Form Review Meeting where the latest versions of the exam were finalized for publishing.
- The committee referenced exam items to the updated sections of the American Board of Funeral Service Education (ABFSE) Curriculum Outline, as well as the textbook reference list which will be updated again this year.
- Two committee members also volunteered their time to participate in the ABFSE Curriculum Workshop, where the Small Business Management, Accounting, Funeral Service Law, and Funeral Service Psychology & Counseling outlines were updated.
- In addition to the Exam Committee meeting commitments, six members of the committee also participated in an Item Writing Workshop where nearly 200 items were drafted, revised, and prepared for committee review.
- The Chairs of the committee reviewed nearly 600 comments left by candidates during their NBE administration. Relevant comments are then included in all future item details for the committee to consider during future reviews.