



## Exam Committee Report

The Conference's Exam Committee is responsible for the overall development and maintenance of the National/State Board Exam, which is provided to member boards as one component of the licensure process. It is through the expertise and dedication of these licensees that we can ensure the NBE/SBE is a valid measurement of entry-level competence in the funeral service profession.

### **Arts**

Stephanie Gilman  
Steve Gordon  
Harvey Leavitt  
Navaz Jasavala  
Madison Lee Partida Nischan  
Michael Shorter  
Damon Wenig

### **Sciences**

Kortez Boyd  
Brevin Clifford  
John Douglass McMillan III  
John Rice  
Rudee Slavik  
Allyse Worland  
Paige Zietz

- The committee is composed of 14 members licensed in 16 states.
- Combined, the committee has dedicated over 3,000 volunteer hours to The Conference's exam development process.
- The committee continued to meet virtually for exam development in 2021. This included an Item Review meeting and a Forms Review meeting.
- Six members of the committee participated in the 2021 Item Writing Workshop where over 300 items were written for use on future exams.
- Four committee members participated in the in-person Job Task Analysis meeting in Dallas, Texas.
- Four committee members participated in the virtual ABFSE Curriculum Workshop to update outlines for Embalming, Funeral Directing and Professional Communications.
- Select committee members reviewed comments left by candidates during their exam administrations. Relevant comments are added to the item metadata for review before future use.